



DEPARTMENT OF THE NAVY
NAVY AND MARINE CORPS PUBLIC HEALTH CENTER
620 JOHN PAUL JONES CIRCLE SUITE 1100
PORTSMOUTH VA 23708-2103

6470
Ser OEM/ 000720
15 DEC 2011

From: Commanding Officer, Navy and Marine Corps Public Health Center
To: Distribution
Subj: NAVAL RADIOACTIVE MATERIALS PERMIT (NRMP) INFORMATION NOTICE 2011-02: TIMELINESS OF NRMP RENEWAL APPLICATION SUBMISSION

Ref: (a) Title 10, Code of Federal Regulations (CFR), Part 35.12
(b) NUREG-1556, Consolidated Guidance About Materials Licenses, Vol. 1, Rev. 1
(c) Navy Radiation Safety Committee Standard Operating Procedures Manual, Revision 3, section 204.5

1. The Nuclear Regulatory Commission (NRC) provides guidance for each permittee on the regulation's for applying for NRC materials license in references (a) and (b). Furthermore, the Naval Radiation Safety Committee provides guidance for commands applying for renewal in accordance with reference (c). Additionally, reference (c) states "Three months prior to expiration of a permit, the command shall initiate a renewal using NRMP Application for Medical Department Activities Form".

2. For amplifying clarification, the Naval Radiation Safety Committee is directing that all NRMP renewals must be properly submitted to the Navy and Marine Corps Public Health Center (NMCPHC) no later than 30 days prior to expiration of the NRMP. The current permit expiration date is listed in section 5 of each command's NRMP. The renewal applications shall be complete in their entirety without reference to previously submitted documentation, shall identify any parts of the program that are changing and shall reflect their current operating procedures.

3. Failure to submit a timely renewal application will result in the expiration of the NRMP and the subsequent inability to perform procedures involving radioactive material at the command.

4. Proper procedures for filing and applying for an NRMP renewal can be located in reference (b).

5. This letter shall be maintained on file with your NRMP and shall be considered as an integral part of your NRMP.

6. This information notice and all previous NMCPHC information notices can be accessed on the NMCPHC website. Specifically at:

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www.nmcphc.med.navy.mil/occupational_health/radiation_health/radioactive_material_permit.aspx

7. For additional information, please contact LT Terry D. Miles, Radiation Health Team Leader at DSN 377-0766 or (757) 953-0766, facsimile (757) 953-0670 or by e-mail at terry.miles@med.navy.mil.


T. D. MILES
By Direction

Distribution:

All Medical Use NRMP Permittees

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